

John Glenn Middle School of International Studies



Meeting Norms

At John Glenn Middle School we strive to operate with a climate of respect and responsibility. This is characterized by responsible, respectful behavior by students, staff, parents and community members. All stakeholders at John Glenn Middle School have a common goal, that being academic success for all of our students.

To that end, we have established the following norms for all meetings conducted at our school. These norms will be shared at the beginning of all meetings.

1. With a conscious respect for the value of individual's time, meetings will begin and end on time.
2. In order to establish and maintain a constructive focus at all meetings, the purpose will be clearly outlined before the meeting begins.
3. So that all parties have an opportunity to share opinions and ideas, respectful listening is expected.
4. All parties involved in a meeting are generally addressing the needs of students, it is the responsibility of the participating parties to ensure that follow-up takes place.

In the event that emotions become strong, the meeting facilitator may ask that the meeting be suspended until a later date and time, when productive solutions can be explored.

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