

Memo

Date: January 18, 2011

To: All Teachers

From: Dr. Pratt

Nevin UCLA Teacher Initiative Inquiry Project (TIIP) Team
(Mr. Espinosa, Ms. Snyder, and Ms. Valadez)

Subject: Nevin's First Writing Contest K-5

We're pleased to announce our very first **Nevin Writing Contest** for 2011. We want to continue motivating all students to become better writers. So we have developed the following guidelines for teachers to follow in this exciting writing contest. Besides this is going to be a great opportunity to collaborate among grade level colleagues to select the top three writing pieces.

Guidelines are as follows:

- **Unit 3 writing for track B, C, and D.**
- **Unit 2 for track A.**
- Each teacher selects top three scored writing pieces.
- Bring these three scored writing pieces to your grade level meeting.
- Exchange your writing pieces with at least one other colleague for second scoring.
- Display all the pieces and decide the top three pieces as **1st, 2nd, and 3rd places per grade level.**
- Turn in the top three winning pieces to Dr. Pratt's Box by **Friday March 4, 2011.**
- Each winner will receive an award trophy sponsored by UCLA Center X TIIP Project and a little surprise from Dr. Pratt on Friday March 11, 2011.

We appreciate your hard work and dedication.

